

MAHARASHTRA JUDICIAL ACADEMY AND INDIAN MEDIATION CENTRE AND TRAINING INSTITUTE, UTTAN

THREE DAYS PREPARATORY WORKSHOP FOR MASTER TRAINERS (JUDICIAL OFFICERS) FROM 26 TO 28 JUNE 2015

Three-Days Preparatory Workshop was conducted for the Master Trainers (Judicial Officers) from Maharashtra and Goa from 26 to 28 June, 2015. Forty Three Judicial Officers attended the workshop.



Trainee Judges along with (Left to right) Shri V. B. Kakatkar (Deputy Director), Shri N. V. Nhavkar Coordinator e-Court Project Committee, Bombay High Court, Mrs. P. V. Ganediwala (Joint Director), Shri S.M. Modak, Principal District and Sessions Judge, Raigad-Alibag, Shri S. V. Yarlagadda (Additional Director) and Shri D.D.Karve (Assistant Director)

SUBJECTS FOR THE WORKSHOP

- 1) e-Courts Project – Overview - Achievement so far & Future Plan. To install new applications in Ubuntu-Linux Ubuntu Software Centre.
- 2) Experience sharing by Existing Master Trainer - Lot Draw for Groups & Subjects for Practice Session.
- 3) Change Management – Concept, Importance and Methodology (eCommittee Presentation / Video Session).
- 4) Basic Operating System Concepts – Why Ubuntu Linux – features & benefits (eCommittee Presentation /Video Session).
- 5) What's new in Ubuntu-Linux 14.04 (eCommittee customized version).
- 6) Ubuntu-Linux 14.04 – Managing Files and Folders Drag & Drop for Copying and Moving Files and Folders Dynamic Search of File Browser Recent Files / Folders View in File Browser.

Ubuntu-Linux 14.04 – Useful Applications in eCommittee customized version - Clipboard Manager (Clipit), StarDict and Golden Dict Dictionaries, PDF Shuffler, PDFMod, Gespeaker, espeak, Audacity, Calibre, Gucvview etc.
- 7) LibreOffice Writer -Basic Tips
 - I. How to avoid the following five frequently committed mistakes :
 - a) Use of spacebar in place of Tab.
 - b) Use of Enter Key in place of paragraph spacing.
 - c) Use of Enter Key for Page Break.
 - d) Use of Manual Paragraph Numbering.
 - e) Use of Manual Page Numbering.
 - II. File Type in LibreOffice Writer :
 - a) Tools →Options → Load/Save →General → ODF Text Document (.odt)
 - b) MultiSave Utility
 - c) AutoSave Option
 - III. Difference between Auto Correct & Auto Text.
- 8) Discussion on Practice Session.

- 9) Simple Paragraph Numbering Using `F12' for simple paragraph numbering.
 - Outline (Multilevel) Paragraph Numbering Use of Tab and Shift Tab Key for Multilevel (Outline) Paragraph Numbering, How to have unnumbered para in numbered list of paragraphs
 - Positioning Issues in Outline (Multilevel) Paragraph Numbering and how to solve them.
 - Page Numbering
 - I. Insert Header /Footer
 - II. Page Number, Page Count
 - III. How not to show page number on first page
 - IV. How to have desired number series from desired page.
- 10) Spreadsheet Basics
 - I. Using Arithmetic Formulae in Calc
 - a) Sum, Average, Count, Minimum and Maximum.
- 11) Salary Statement
 - Pendency Disposal Statement
 - Income Tax Calculation.
- 12) Concept of Core vs. Periphery of CIS
 - Filing Counter Workflow
 - I. Filing →Objections → Registration → Allocation (for a)
 - II. Filing →Allocation → Objections → Registration (FAOR).
- 13) Master Table Functionalities of National Core CIS
 - a) Judge Master Table
 - b) Designation Master
 - c) Court Master Table
 - d) Judge Tenure Master Table
 - e) Reporting Functionalities of National Core CIS
- 14) Documentation.
- 15) Take Home Message.

FACULTY MEMBERS DURING THE TRAINING

- 1) Hon'ble Shri Justice A.S. Oka, Judge, Bombay High Court addressed the participants through Video Conferencing.
- 2) Shri N. V. Nhavkar, Coordinator e-Court Project Committee, Bombay High Court.

TRAINING MODULE

- 1) The participants were divided into six groups. Each participant is expected to impart training to other Judicial Officers and staff. Therefore, the participants made presentation by way of preparation for such further training.
- 2) Documentation of the preparatory workshop was done and shared with all participants.

REFERENCE MATERIAL PROVIDED TO THE TRAINEE JUDGES

Document of the training modules has been provided to all participants for their guidance during the training to be imparted by them.

AREAS FOR IMPACT ASSESSMENT OF THE TRAINING

- 1) After getting training, the Judicial Officers and staff would be able to understand how the CIS functions and how it can enhance the quality and quantity of services rendered by the judiciary to the stake-holders.
- 2) It will help in bringing more transparency in the system.

LIST OF PARTICIPANTS

Sr. No.	Name	Designation & Place of Posting
UBUNTU – cum- CIS Master Trainers in Maharashtra		
1	Shri Nagesh V. Nhavkar	Central Project Coordinator, e-Courts Project, High Court, Appellate Side, Bombay
2	Shri Sudhakar V. Yarlagadda	Additional Director, Maharashtra Judicial Academy & I.M.C. & T.I., Uttan-Bhayander, Thane
3	Shri Atul M. Kurhekar	Judge, City Civil Court and Additional Sessions Judge, Bombay.
4	Shri Sanjay K. Kulkarni	Ad-hoc District Judge-1 & Assistant Sessions Judge, Jalgaon
5	Shri Aniruddha Y. Thatte	Additional Chief Metropolitan Magistrate, 11th Court, Kurla, Mumbai

Sr. No.	Name	Designation & Place of Posting
6	Shri Ganesh P. Deshmukh	Additional Chief Metropolitan Magistrate, 47th Court, Explanade, Mumbai
7	Shri Yashwant A. Goswami	Deputy Registrar, High Court of Bombay
8	Shri Vijay S. Hingne	6th Joint Civil Judge, Senior Division and Additional Chief Judicial Magistrate, Aurangabad
9	Shri Satish G. Adake	Civil Judge, Senior Division, Niphad, Nashik
10	Shri Arvind M. Bhandarwar	4th Joint Civil Judge, Senior Division and Additional Chief Judicial Magistrate, Pune
11	Shri Kunwarsingh R. Singhel	Joint Civil Judge, Junior Division and Judicial Magistrate, First Class, Gondia
UBUNTU Master Trainers in Maharashtra		
12	Shri Shriram M. Modak	Principal District and Sessions Judge, Raigad at Alibag
13	Shri Rajesh G. Asmar	District Judge -1 and Additional Sessions Judge, Ichalkaranji, Kolhapur
14	Shri Shrikant Y. Bhosale	District Judge-5 & Assistant Sessions Judge, Solapur
15	Shri Sushil M. Kochey	Ad-hoc Judge, City Civil Court and Assistant Sessions Judge, Mumbai
16	Shri Vivek B. Gavhane	Chief Judicial Magistrate, Dhule
17	Shri Rajkumar N. Ambatkar	6th Joint Civil Judge Senior Division & Additional Chief Judicial Magistrate, Nagpur
18	Shri Durgaprasad N. Kher	3rd Joint Civil Judge Junior Division and Judicial Magistrate First Class, Thane
19	Shri Mahesh P. Saraf	Civil Judge, Junior Division and Judicial Magistrate, First Class, Khalapur, Raigad at Alibag
20	Shri Ajay A. Bhatewara	Civil Judge Junior Division and Judicial Magistrate, First Class, Bhiwandi, Thane
21	Smt. Swarupa N. Dholam	Civil Judge, Junior Division and Judicial Magistrate, First Class, Igatpuri, Nashik
22	Smt. Vaishali R. Hangargekar	2nd Joint Civil Judge Junior Division and Judicial Magistrate, First Class, Vashi, Thane
23	Shri Mahesh T. Patankar	Joint Civil Judge, Junior Division and Judicial Magistrate, First Class, Jaysingpur, Kolhapur
24	Shri Nilesh V. Bansal	Civil Judge, Junior Division and Judicial Magistrate, First Class, Seloo, Wardha
25	Smt. Shital S. Bangad	18th Joint Civil Judge Junior Division and Judicial Magistrate, First Class, Pune
26	Shri Hrishikesh V. Kulkarni	Civil Judge, Junior Division and Judicial Magistrate, First Class, Murud, Raigad at Alibag
27	Shri Nilesh N. Dhend	Joint Civil Judge Junior Division and Judicial Magistrate, First Class, Municipal Court, Gevrai, Beed
28	Shri Manoj R. Washimkar	3rd Joint Civil Judge, Junior Division and Judicial Magistrate, First Class, Achalpur, Amravati
29	Shri Nikhil A. Gupta	2nd Joint Civil Judge, Junior Division and Judicial Magistrate, First Class, Newasa, Ahmednagar

Sr. No.	Name	Designation & Place of Posting
30	Shri Shripad A. Deshpande	Civil Judge Junior Division and Judicial Magistrate, First Class, Taloda, Nandurbar
31	Smt. Dipti T. Jadhav	Joint Civil Judge, Junior Division and Judicial Magistrate, First Class, Wai, Satara
32	Smt. Mousama B. Attar	3rd Joint Civil Judge, Junior Division and Judicial Magistrate, First Class, Palghar, Thane
33	Smt. Samta K. Choudhary	Joint Civil Judge, Junior Division and Judicial Magistrate, First Class, Narkhed, Nagpur
34	Shri Vishal A. Sathe	Joint Civil Judge, Junior Division and Judicial Magistrate, First Class, Arvi, Wardha
35	Shri Mandar P. Pande	3rd Joint Civil Judge, Junior Division and Judicial Magistrate, First Class, Udgir, Latur
36	Shri Bharat V. Burande	3rd Joint Civil Judge, Junior Division and Judicial Magistrate, First Class, Shirampur, Ahmednagar
UBUNTU – cum- CIS Master Trainers at Goa		
37	Ms. Vijaya Ambre	Adhoc District Judge-1 and ASJ, Panaji, North Goa
38	Shri Edgar P. Fernandes	Civil Judge Senior Division and Judicial Magistrate First Class, Panaji, North Goa
39	Shri Sudhir S. Shirgaonkar	Civil Judge, Junior Division & JMFC, Sanguem, Margao, South Goa
UBUNTU Master Trainers at Goa		
40	Ms. Sharmila A. Patil	Adhoc Addl. Civil Judge Senior Division & Judicial Magistrate First Class, 'B' Court, Mapusa, North Goa, Panaji
41	Mr. Bosco F. Roberts	Ad-hoc Civil Judge Senior Division and Judicial Magistrate First Class, Margao, South Goa
42	Ms. Vijayalaxmi R. Shivolkar	Adhoc Civil Judge Senior Division and Judicial Magistrate, First Class, Margao, South Goa
43	Shri Ram Prabhu Dessai	Civil Judge, Junior Division & J.M.F.C., Pernem Goa, North Goa